



Guidelines for National Literature Reviews HPYP

These are the guidelines for the national literature reviews to be provided by the associated partners of the HPYP project until the end of August 2010.

These guidelines are intended to assist you with collecting the information needed. If you come across any other information which you think is useful for the project then do include it. Please make always sure that you identify the source of information (for referencing guidelines see below).

The length of the literature review should be approximately 15-20 pages. This is not prescriptive as quality and useful information are more important than quantity. Each literature review should be preceded by a short executive summary, summarising the main findings.

WIAD will provide a template for the literature reviews in Word format to be used by the partners.

Keywords for use in internet search

The below keywords can be used by the partners for their literature reviews using different search strategies:

health promotion; children, juveniles, young prisoners; prison; juvenile justice legislation; juvenile law; arrest houses; infectious diseases; drug use; harm reduction; mental health

These key words are only suggestions to describe the content of the project. They are open for modification and amendments. For each country, the commonly used terms in the respective national language have to be identified. Common databases such as Medline, PsycINFO and EDDRA (EMCDDDA) as well as country-specific databases can be used. The information you collect should be summarised where possible, following the guidelines below.

Content of the literature review

1. **Executive Summary** (maximum 2 pages)
2. **National background information on the Criminal Justice System** (Juvenile justice legislation, Juvenile Law, different forms of custody, definition of a young prisoner, probation, alternatives to custody...)
3. **National statistical background information on young people in the prison setting** (penal statistics, data on health of young prisoners (both including - as far as available - migrants, females, ethnic groups...)).

Penal statistics should include at least information on:

- a. the total number of young prisoners
- b. the percentage of young prisoners of the total prison population
- c. the development of the number of young prisoners within the last ten years
- d. the total number of prisons/ arrest houses for young prisoners

- e. the age structure of young prisoners
- f. the average length of imprisonment
- g. statistic for women, migrants, minorities
- h. a breakdown by the main offence

Please include information on young prisoners up to the age of 24 years.

4. Existing policies, practices and initiatives on health promotion for young prisoners
(national action plans, good practice examples, cooperation of different agencies...)

The literature review should draw on key debates and issues from:

- Academic articles
- Practitioner articles – prisons, healthcare, law and policy
- Local projects, NGOs initiatives, findings from local surveys and research reports
- Evaluations of interventions
- Personal communication with experts

Referencing Guidelines

It is important that **all** sources of information are referenced, using the guidelines below, to ensure they can be identified by others.

Please use the Harvard System of Referencing. The following is a link to a good summary of this mode of referencing:

http://libweb.anglia.ac.uk/referencing/files/Harvard_referencing.pdf

The list below provides examples of different types of sources to be referenced, to give you an indication of the information we need and how it should be presented:

Books

Barker, R. Kirk, J. & Munday, R.J., 1988. *Narrative analysis*. 3rd ed. Bloomington: Indiana University Press.

Chapters of edited books

Samson, C., 1970. Problems of information studies in history. In: S. Stone, ed. 1980. *Humanities information research*. Sheffield: CRUS, pp.44-68.

Journal articles

Boughton, J.M., 2002. The Bretton Woods proposal: an in depth look. *Political Science Quarterly*, 42 (6), pp.564-78.

Journal articles from an electronic source

Boughton, J.M., 2002. The Bretton Woods proposal: an in depth look. *Political Science Quarterly*, [Online]. 42 (6), Available at: Blackwell Science Synergy <http://www.pol.upenn/articles> [Accessed 12 June 2005].