

## Vacancy

Deutsche Aidshilfe (DAH) is both a self-help organisation and an association of autonomous member organisations and professionals. As an umbrella organisation for more than 120 member organisations, it represents health- and socio-political interests of people living with HIV/AIDS. It also provides prevention of HIV, HCV and sexually transmitted infections (STI) for key populations. More information on DAH, you can find here: <http://aidshilfe.de/en/about-us/self-image>

By approval of the relevant resources by donors, DAH is looking for a

**COMMUNICATION OFFICER for the “AIDS Action Europe” Network  
(International Department of the DAH,  
*half-time position, 50 % of weekly working time, fixed term*)**

starting at the earliest possible (preferably from 15.03.2021)

Deutsche Aidshilfe is the host organisation of the Project “AIDS Action Europe”. AIDS Action Europe (AAE) is a regional network of a diverse group of more than 420 NGOs, national networks and community-based groups, most of which are HIV-service organisations, in 47 countries spanning the WHO European Region. Membership is free and open to all civil society organisations that endorse our mission, guiding principles and ethical code. AAE’s scope of work is built upon the Strategic Framework 2018-2021.

### Areas of responsibility

- Implementation of media strategies and media communications of AIDS Action Europe;
- Supporting the relaunch of the [aidsactioneurope.org](http://aidsactioneurope.org) website;
- Administration and content management of [www.aidsactioneurope.org](http://www.aidsactioneurope.org) and <http://www.aidsactioneurope.org/clearinghouse> websites. Creating, translating, and disseminating AAE relevant content in Russian and English in social media (Facebook, Twitter, Telegram) on AAE website and the Clearinghouse;
- Communication in Russian and English with app. 420 member organisations in the AAE network;
- Coordinating, editing, translating, and sending newsletters, mailings and other communication messages in Russian and English;
- Supporting the implementation and reporting of AAE projects at the European level;
- Supporting communication with the AAE Steering Committee, supporting the organisation of the meeting and conference calls of the SC, as well as reporting of these meetings.

### Your profile:

- You have a relevant university degree preferably in the field of social and communications sciences or similar educational degree and at least two years of relevant professional experience;
- You like social media work;
- You have experience in international cooperation and intercultural communication;
- You have a very good knowledge of and experience in working with content management systems (ideally Drupal);

- You have excellent Russian and English writing and speaking skills (and you are willing to learn German on the job);
- You have a solid knowledge about HIV/AIDS as well as high communicative competence and intercultural sensitivity;
- You identify with the goals and the mission of AIDS Action Europe and Deutsche Aidshilfe, and you are sensitive towards the diversity of people and communities living with and affected by HIV;
- You like to travel and are ready for occasional weekend work.

**We offer:**

- A manifold, responsible position with a great scope of creativity in an interdisciplinary team.
- A stable payment according to the German TVöD, pay grade 10.
- A fixed-term work contract with 50% of the agreed weekly working hours, 19,5 hrs/week, at least until 31.12. 2021.

We welcome applications from women, men, trans\*, migrants and people with disabilities and/or chronic diseases (corresponding BGlG, SGB IX).

Please note that all costs incurred through the application or interview (e.g. travel and accommodation costs) cannot be reimbursed by DAH and are the applicant's responsibility.

Please send your application **by 01.03.2021, 12.00 h** (latest arrival at DAH).

**Job interviews are scheduled for 05.03.2021 in the Federal office in Berlin.**

**Please apply via „Connectoor“!**

[Vacation COMMUNICATION OFFICER \(m/w/d\) - Deutsche Aidshilfe \(connectoor.de\)](https://connectoor.de)

Unfortunately, email applications cannot be considered and must be deleted for data protection reasons.