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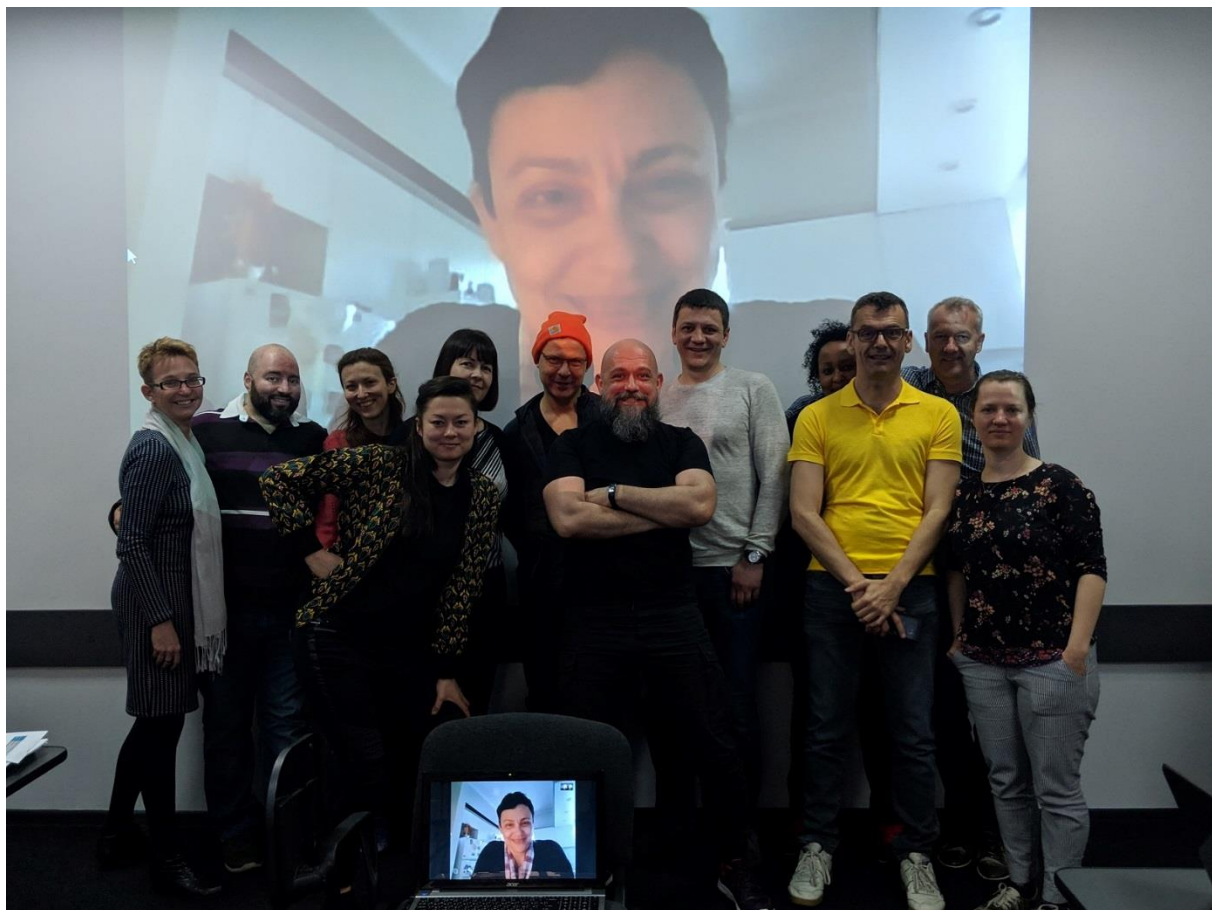


## **AIDS ACTION EUROPE, STEERING COMMITTEE MEETING, 8 & 9 April 2019, KYIV**

**Steering Committee:** **Aigars CEPLITIS**, AGIHAS, Latvia; **Christos KRASIDIS**, AIDS Solidarity Movement, Cyprus; **Esther DIXON WILLIAMS**, European AIDS Treatment Group (EATG), UK; **Marianella KLOKA**, PRAKSIS, Greece (via teleconference); **Richard STRANZ**, AIDES, France; **Silke KLUMB**, Deutsche AIDS-Hilfe (DAH), Germany; **Sini PASANEN**, Positiiviset ry, Finland; **Tanja DIMITRIJEVIC**, USOP-Union of organisations of people living with HIV and AIDS in Serbia; **Yaroslav BLIAKHARSKYI**, All-Ukrainian Network of PLWH, Ukraine

**AAE Office:** **Ljuba BÖTTGER**, Communications Officer; **Oksana PANOCHENKO**, Communications Coordinator; **Ferenc BAGYINSZKY**, Project Manager; **Michael KRONE**, Executive Coordinator;

**Venue:** All Ukrainian Network of PLHIV Offices – **Kyiv, Ukraine**



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**Monday, April 8, 2019**

## **1. OPENING AND FOLLOW-UP FROM PREVIOUS SC MEETING**

### **1.1. Opening and welcome**

Sini Pasanen, Steering Committee chair, opens the meeting and welcomes everyone to the first Steering Committee (SC) Meeting in 2019 and thanks Yaroslav for organising the meeting and also for picking up everyone from the airport. Yaroslav introduces the premises of the meeting: his organization's offices, training centre and the medical centre. The SC Members are informed that the stakeholder meeting will be implemented at the Global Alliance office. Furthermore, on the second day, Yaroslav organised a tour at the 100%Life Medical Centre, which has just opened and provides its services. On top of that, Valeria Rachynska will hold a presentation on the negotiations on the transition plan from Global Fund to domestic funding.

### **1.2. Approval of the agenda**

The agenda is approved. Christos asks about the development of the COBATEST network. The topic will be covered under report from the office. Since Marianella is calling in via teleconference which makes facilitation of sessions difficult, a new chair for her session needs to be found. Christos volunteers to take over.

### **1.3. Approval of the last report**

There is a comment on the sentence that health has not been high on the EC agenda which refers to the EU within its own framework and minimal effect on national policies. Esther suggests adding under PrEP and Chemsex (page 9): others than women that are left behind. Another question is on the policy paper on combination prevention and whether that is ready? It is being written now by the WG of the CSF.

The minutes are approved.

## 1.4. Checking action points

	WHAT	STATUS
A	Share the EHLF applications to ViiV and Merck with the SC	done
B	Draft a procedure for SC Member Selection	Done, will be discussed this meeting
C	Create a document for the EU Parliament Election	done
D	Write some paragraphs on explaining the EHLF projects on prison and HIV criminalisation	done
E	Work on membership update. Develop a list of organisations that we work closely with.	Done, will be presented this meeting.

## 2. REPORTING FROM THE OFFICE

### November 2018 to April 2019

- The financial and technical report for 2018 were submitted in March. The office prepared the report and the 12 deliverables (about 1000 pages). On the financial report, Michael corrects a statement given during the previous teleconference: Instead of having overdrawn the budget, AAE actually ended up with underspending by about 2,500 EUR.
  - Richard asks for lessons learnt from 2018:
    - The contract was signed late and we needed to postpone most of the activities. One meeting was cancelled but all other activities were implemented.
    - Also with the extension of CSF with TB and viral hepatitis, who are mostly Brussels based advocacy organisations rather than grass-root initiatives, there's a fear we are losing the connection with the communities who want to bring their national issues to the EC and not focus on the EC policies etc.
    - Although the team atmosphere is very positive and improved through the Amsterdam 2018 experience where the team stayed in a house together, the year was quite stressful due to the late signing of the contract (see above). Richard asks whether, against this background, maybe even further team building could be considered. Michael responds that maybe an AAE one day planning and strategic meeting could be considered in the beginning of the year.

- Michael reports on the months after the October SC meeting.



## Report Oct

- Member & Partner Meeting
- Glasgow conference
- HAREACT SC meeting



- The Member meeting after the SC Meeting in October 2018 will be discussed more in detail on the second day of the SC meeting. No additional questions are raised.



## Report Nov

- SGA 2019 submitted
- Civil Society Involvement (CSI) conference
- Civil Society Forum (CSF) Meeting including joint meeting with the CSF on drugs
- Think Tank Meeting
- COBATEST Network and Steering Committee Meeting
- European Harm Reduction conference in Bucharest



- The SGA 2019 was submitted replying to the comments of evaluators.
- COBATEST became a sub-network of AAE, the network meeting and SC meeting took place in November. Christos is on the SC on behalf of AAE. Christos mentions that NGOs need a stronger voice in CBVCT and therefore it is of added value that AAE is involved. The setup of the SC, including its ToR, will be finalized during the upcoming meeting in May 2019. In the course of the discussion on how to include sub-networks under the strategic objectives of AAE, another discussion thread evolves around the meaningful participation in conferences and meetings. Conferences have become a travelling circus and publishing venues. Before attending an event, it should be exactly considered what the impact of

these meetings is and whether space for communities is provided? It is suggested to take this discussion further when it comes to the IAS conference in 2020.

- The CSI conference, the CSF and the joint CSF meeting with the CSF on drugs as well as the Think Tank Meeting took place in November. The members of the EU Think Tanks agreed to reorganize how they work, the Commission will contact those countries that almost never show up. They also want more discussion than just presentations. Aigars highlights the importance of work and effect CSF and AAE can have on national policies, e.g. the Latvian treatment guidelines. TT representatives are not necessarily the decision makers but the situation in specific countries is discussed sometimes. E.g. Romania with the upcoming presidency (January – June 2019).
- An HIV Outcomes meeting took place in November. The organizers seem to have good access to the parliament and to the European Commission. There were presentations from Sweden and Italy. There is still much confusion about the role of AAE in particular and the role of CS organisations at large in this. It seems that we are giving our logos and contributions without gaining much while FIPRA is taking all the benefits. If AAE considers to leave the initiative it would only make sense in a concerted action with other NGOs. Concerns of conflict of interest could be highlighted: we are part of the initiative as we agree with the main objectives but have issues with the setup/structure etc. We need to ask about who is being paid for what.



## Report Dec

- UNAIDS PCB
- New financial accountant started in the office
- An audit by the European Commission was conducted
- SGA 2019 was signed with 75% instead of 80% funding by the Commission due to reduction of the SGA fund at large
- Two EHLF trainings



- Sini adds that the EHLF meetings were one of the best ones she attended. The discussions were very useful and the right people were present.



## Report Jan Feb Mar

- HepHIV conference
- Co-funding commitment by Merck, ViiV and Gilead
- WHO Regional Consultation – Berlin, Germany
- HIV Justice Network Steering Committee Meeting
- Financial and technical report for 2018 were submitted
- Linkage tool
- UNAIDS PCB special session
- Audit of SGA 2018
- Financial and technical report 2018 were submitted



- The WHO consultation was focusing on EECA and testing and PrEP.
- HIV Justice Network had discussions on IAS in USA. We will cover that part under agenda item 4.
- Sini adds for March that we are part of the EuroTEST testing week working group. The meeting is this week. There is the spring testing week. ELPA's role as a partner is questioned as many members are leaving the network. Marianella asks for the need of the spring testing week. Hepatitis organizations wanted to have another testing week. Christos asks about what is in the testing week besides giving some visibility as a European event for organizations.

## 3. GOVERNANCE

### 3.1. Steering Committee Decisions

Silke introduces the topic with referring to the SC election procedure. Marianella gives a short intro to the Correlation SC selection process: a call was sent to all Correlation members. All applicants' CVs and recommendation letters were shared with all members. There were 10 days to vote, each member could cast a vote. In the first round, all elected SC members were men, so the elected SC called for the inclusion of two women, so Marianella and Alina from Romania got into the SC. Last year, the Correlation membership was renewed; they have 80-100 members. Members do not need to be appointed by an organisation. Members do not need to represent an organisation. Dirk from DAH is also on the SC.

As practice, AAE SC elects its incoming members. The Office made a proposal of different scenarios on how to deal with reapplying members and application of new SC members.

**Fist option:** No reapplying members participate in the process.

**Second:** Reapplying members participate but cannot vote on their own reapplication but can vote on the other reapplying SC members.

**Discussion:** The question of transparency is raised. How can it be avoided that reapplying members join alliances and vote for each other for instance. In the history of AAE, there have been cases when we launched a call for two vacancies and there were two SC members reapplying, at the same time, there were several applications for these two positions. If there are members reapplying, is it fair to launch the call for vacancies or first we should decide on the reapplying candidates and then launch a call for remaining vacancies (if any)?

For example, Marianella's second term ends; there is one vacancy anyway but first we should decide on the reapplying candidates and then we can know how many vacancies we can advertise. This would be fairer to new applicants than having them to compete against people who are already on board. Christos suggests to not to split the elections into external and internal, to keep it as one round.

Sini asks for an extra agenda point on updating the SC in the meeting on their term time, how much time still remains on their term.

Ferenc adds that going through 3 years without any feedback can be tough. Especially if one is not re-elected during the re-application procedure. He brings up the example of the NGO delegation where there is a yearly evaluation where everyone evaluates everyone and themselves against a set of criteria. It is also very useful to see how other people score you compared to how you score yourself.

Richard asks whose terms are up at the end of 2019. There are four members whose terms are ending; Richard, Yaroslav and Tanja, all eligible for a second term and Marianella, who is on her 2<sup>nd</sup> term. Tanja adds that self-evaluation is a good tool. Developing an evaluation tool is time consuming and we could only start with the next year if we decide to do it.

First, the SC needs to decide now on the reapplication process; second about the evaluation process. And Sini adds, they need to agree beforehand about the issues, which should be evaluated.

**ACTION POINT: Prepare a yearly evaluation protocol for the SC members by office for October 2019.**

**The SC decides for option B with the following votes: Option A: zero (0); Option B: seven (7) votes; two (2) abstentions.**

### **3.2. Steering Committee Decisions on new members**

The interview process for incoming SC members is discussed. The office prepared three options for the interviews:

**Scenario A:** The chair of SC and a second member, ideally one who is going to be replaced and a third person, member of AAE office as facilitator and structural information seeker;

**Scenario B:** An AAE member is part of the interview committee who is not a SC member.



Here is the question raised whether a member of the interviewing panel outside of the SC should be part of the decision-making? If yes, we should have a very well defined profile for this person. It is suggested that the external person wouldn't have a vote but make a recommendation. It could be useful to have input from outside and to have guidance, also because AAE does not have an advisory board. We could invite an external person who has expertise in either the region or key population etc. to be part of the interview panel.

**Scenario C:** An additional person could be invited to the interview just optional because knowledge is needed/missing in the SC for instance.

- Option A: SC chair, SC member and AAE office member;
- Option B: SC chair, SC member and AAE office member plus an AAE member representative;
- Option C: SC chair, SC member, and AAE office member with the option to add an external person to have an expertise etc. to the panel. SC should agree beforehand whether we need a person and if we need one who it should be before we launch the call.

**DECISION:** Scenario A: one (1) vote; Scenario B: zero (0) votes; C: eight (8) votes

**ACTION POINT:** Everyone should be informed by the office before their term ends. Richard, Tanja, and Yaroslav can reapply, they should send their interest and motivation note to reapply by the end of August. Call for open seats after second SC meeting and after votes.

## 4. IAS 2020 San Francisco vs. Mexico City

There have been previous discussions on the issue. Sini reports about a webinar that took place on the Mexico conference. There are ongoing discussions with the Mexican officers. Mexico is better for key populations but there will be still some groups left out due to legislation. There will be some overlapping days with the IAS. The conference is planned to be 3 days: 1st day: regional sessions, 2nd day: plenaries overarching issues with the IAS conference, 3rd day: call for action/action plans. In the US the democrat convention is taking place before the conference. It might cause some extra problems for key populations. It looks like the conference is in SF while the GV is planned to take place in Oakland, which is perceived as a slap in the face for civil society. AAE received funding from IAS for AIDS2018. IAS should be challenged about the cost: USD1000 for registration is unacceptable for communities. We should come up with our lines of which conference to join due to several layers of issues. Ferenc asks if we should at least support the initiative of moving the conference to Mexico. Communities reclaiming the HIV response? Silke adds that the more organizations sign up to Mexico, the easier is the fundraising for the organizers. What about a survey among AAE members? Christos is concerned whether our members have enough information to give a view on this. Decision was postponed until further information is out.

## 5. European Parliamentary elections

The office prepared a document for the preparation to the EP elections, should we send it to the members and/or should we publish it on our website. Are there any comments to the paper? Aigars states that the paper could be stronger. The constituencies of richer countries have a bigger influence on decisions. Smaller countries don't have that much influence. Christos asks how this paper could be useful for countries like Latvia or Cyprus? The statement could be adjusted at the national level to reflect the national contexts and organizations could pick their own points of advocacy. The paper is not meant to be an advocacy paper for every country. AAE summarized its strategic directions that might be different from national priorities. Marianella adds that several organizations would find this document useful if it's published. This could be a very helpful tool for national organizations. She supports publishing it. Richard: not all subjects are in the domain of EP or EU. An executive introduction on the license of the EP should be added to the document. E.g.: affordability, discrimination and stigma. This could be AAE's vision on these issues. The elections are in the end of May, a paper if we publish should be out within the next 2 weeks. It could be amended into a policy paper. After the elections these still could be used. Should we encourage people to vote? Should we publish this paper only after the elections? Another option is to publish the paper after Easter (feedback by April 19th) and again with some amendments to advocate with the already elected Parliament. AIDES is starting its campaign with online tools, tweets etc. this Thursday. There are several movements to organize and talk about our issues with the newly elected EP. This time is time for talking to the people running for EP but afterwards discussions are also crucial.

## 6. STRATEGIC DISCUSSIONS ON AAE IDENTITY

The strategic discussions on AAE identity is aiming to have a look at new strategic directions that AAE could take to increase, amplify the identity of AAE or develop it further. This could include our presence at **conferences**, including areas where we work already. Engaging former SC members could also play a role. Christos adds the impact of physical meetings, whether these are trainings or sub-group meetings. This could contribute to the identity and engagement of members.

### Scientific work

Esther raises an idea on having a scientific group put together that could represent AAE in scientific meetings. However, Michael intervenes by saying the issue of EATG being the scientific hub in Europe. Esther explains that there is a gap that could be filled with specific scientific initiatives that are in line with AAE work. We should also discuss issues of (1) identity, (2) gaps and (3) capacity.

### Community Report

Esther adds that there is a need for community reporting and pricing and access. Richard asks if we have the capacity to outsource this task to a research organization or a sub-network.

Marianella thinks this direction was already talked during first member meeting on needs of our members. We reacted to it with our ToTs on affordability etc. We could multiply this to other gaps

identified by our members. Esther adds that there are gaps, e.g. ECDC shadow reporting, EMA shadow reporting, etc.

### **Shadow Report**

Shadow reporting and bringing together different sorts of information is a gap. EHLF is an example. There are many organizations working on shadow reports. We want the ECDC to be more cautious when they present their data and this is happening. We should be proud of our work.

Richard asks how to put more value to the work we have done. How are we going to use the materials we produce? Should we clear up the objectives and use them on conferences, in community testing, etc.? Michael says that it needs engagement of the old and current members and opportunities. We can increase identity by approaching people who were once part of our SC.

### **Former SC Members**

Christos adds that old [SC] members who are engaged with regional issues are not easy to mobilize for our needs. We can bring them together by forming focal points as consultancy, getting services for free. We could provide them with a frame like consulting tool for current SC members to have benefits in both ways.

Sini raises the idea of having steering committee buddies, similar to mentoring: old members learn new once. Esther likes to have individual mail groups on issues. Michael says that we can engage them better by forming an advisory board, but it does not fit to AAE strategy. Esther likes to form an internal website as internal noticeboard. On the other hand, such groups are difficult to keep up, says Ljuba. Michael mentions that funding is important; consultancies are already working well, e.g. with Lella. We could invite formal [SC] members to the member meeting. Ljuba adds that we can ask for working voluntarily on their regular issues they do at work. Therefore, they could be contributors, mentors for new members.

### **Community Testing**

Christos likes to upscale the visibility of the network on this topic. What is the engagement of our members? Which checkpoints are our members? We could have a new project to create a network of checkpoints. One of the objectives of the network is to increase identity and to collaborate, to increase ownership and to work on an advocacy tool that helps financing community testing.

### **Conferences**

Richard asks, which conferences are important for AAE and what are our objectives. It needs to be differentiated between the Office and the SC. Apart from active contributions to the events, there is often the need to meet people out of fundraising or project development reasons among other reasons. SC Members could increase visibility and identity of AAE. Silke summarises three perspectives: (1) it is on behalf of AAE for funding; (2) to get more visibility of our work, presenting projects, invited by organisers; (3) about our role, the office is directly connected to AAE, they attend on behalf of AAE, but SC Members are more bond to their home organisations. Richard says that it would be good to discuss beforehand and define how we can contribute to conferences.

## 7. AAE AND THE FINNISH PRESIDENCY IN SECOND PART OF 2019

The Finish government has chosen economy of wellbeing as main theme of their presidency: There are discussions and suggestions on how this theme can be used in the framework of the response to HIV, Hep and TB and civil society involvement.

Sini explains the EU presidency starts in July and every event needs to be related to the economy of wellbeing. There is a possibility to have a side event during the presidency organised by Positiiviset that would address the economy of wellbeing for marginalised people.

Sini would like AAE to participate in the seminar they are organizing. Ideas are welcome to support the arguments for key populations and their difficulties in accessing services. HIV has always also been about wellbeing of those marginalized or criminalized, this lens we should bring into the discussions. Wellbeing needs a holistic approach. There is a difference between individual wellbeing and wellbeing of the communities. Moreover, what effect do chronic diseases have to do with the economic wellbeing? Social and health services in general have suffered. If we refer to HIV we need to open the differences between key populations i.e. the economy background is still determining health outcomes. For example, gay men are integrated in most western societies, while drug users or sex workers are less. The components of wellbeing will have to be looked at in a holistic approach, one doesn't exist with the other. Finally, Aigars brings up the issue of private insurance companies; out of pocket expenses are increasing despite of having a concept of UHC in Europe. Factors that influence our psycho-social-wellbeing should be looked at in a holistic approach. We could present these issues via sex workers or migrants. Decentralization is another issue: HIV treatment and care is very centralized in most countries.

### Summary

AAE will participate in the meeting and focus on structural issues: shortcoming of health systems, indicators of wellbeing, human rights and communities who face obstacles when it comes to access to services, discrimination and stigma.

**Tuesday, April 9, 2019**

## 8. THEMATIC SESSION

In this session, the thematic areas are discussed with regard to implemented activities and outcomes as much as planned activities in the future.

### 8.1. PrEP

The Prep in Europe Summit will take place in October, either in Athens or in Warsaw. Different committees were formed on programme, scholarships and selection. PrEP is also part of AAE's SRHR activities. The upcoming webinar focusses on quality improvement.

Which role has AAE and SC members for the summit? What will AAE do beforehand?

There are differences between eastern and western European countries. The different situations are to consider. While in the eastern European countries, governmental organisations are ready because they follow the WHO guidelines, but communities in contrary to western countries not as prepared. Richard says the programme is more looking into how to get more participants from Eastern EU at the summit. At the moment, the summit is UK centred. The idea is also to bring people taking PrEP to the summit. Ferenc says we should be more realistic on bringing PrEP users there. Christos adds a fair election process should be considered. Further discussion centres on the role of AAE in this process. AAE could coordinate each region or each country and monitor if PrEP will be introduced. Tanja shares the idea that AAE could call the ministries of health from each countries to participate at the summit. PrEP is already in Serbian guidelines. However, nothing has been done so far. It needs to be considered that further research on how PrEP works medically with different groups, for instance trans women etc. has to be conducted. Moreover, AAE could play a role in rolling PrEP out in the central and eastern European countries also with help of the Ljubljana Declaration.

**Sum-up:** PrEP in Europe Summit: The level of participation and role of AAE will be determined within the next months. The visibility should reach beyond the community of gay men and address other populations. The central and eastern European countries should get more attention. Also, Tanja or Sini could get more involved in the preparation of the programme if there is a chance.

## 8.2. Chemsex

The planned webinar is aimed to have a wide audience and further should be used to find member organisations who are interested in both webinars or one [either on chemsex or combination prevention]. After the webinar, in summer of this year, we will have a small working group meeting with 5+5 member organisation representatives on how to implement the Quality Action Tools. Deirdre and Matthias will present the webinar, they know the tools and how to implement them. At the end, everyone from the first meeting will be invited to have a feedback round. It will be promoted via newsletter and directly to members. The webinar will be focusing on improving quality of interventions or during planning projects. The webinar will be recorded. Another activity with regard to Chemsex is the Chemsex Forum that will take place in November in France, outside of Paris. Apart from attendance, AAE should also consider to submit an abstract. Ferenc calls to endorse the manifesto of the Chemsex Forum with its definition.

**Conclusion:** AAE will continue the work on Chemsex highlighting legal issues around chemsex, criminalisation of drug use and the possession of drugs.

## 8.3. Criminalisation

The thematic topic criminalisation started last year by a kick-off EHLF meeting. Ferenc, Sini and Oksana participated. The subcontracting of the organisations took already place.

Ferenc explains that the report was part of the deliverables. The kick-off meeting was an introductory meeting. The group will look on criminalisation and cases. We can forward it to GNP+ and update the data. During the second half of the year, another meeting will be conducted. Among other issues, it will be discussed on how to work with media about criminalisation; Finland, Italy, Germany, Czech Republic, Portugal, UK, Romania, Greece and Ireland are in. All countries are in different state, e.g.

Ireland. AAE is also part and a crucial partner due to the work in the EU countries of the HIV Justice Network. Michael mentions the possibility to have a round table on criminalisation at the European parliament. Additional funding would be possible.

### 8.4. Affordability

Two ToT meetings took place last year. Many tools were provided by Tamás to help future trainers to better understand how to teach and enable for groups of people. Two webinars are scheduled this year for April and June.

Oksana explains that during the last year, the existing manual was updated and is now online; trainings were conducted, Richard and Christos participated; the feedback was mostly positive. This year we plan the webinars, to support the work on future trainers. To facilitate exchange between communities of east and west was one request. We would like to involve more people. Sergey Golovin is interested. Next year we will do national trainings. We did not budget the translation of the materials; we need to discuss what other activities can be put in.

We can use the webinars as a tool of education for ToT. The idea of the webinar is to get other people in from home organisations. The more people are involved the better.

**Conclusion:** As AAE, we say that we want to increase networking of people. We need a Facebook group and explore wider via social media. We need get ToT budgets for translation and support the idea of an activists' training hub.

### 8.5. Member and Partner Meeting 2019

Silke gave a summary of the history of AAE Member and Partner Meeting (MPM) from 2016 to 2018. There are two aspects to discuss: First, attach the MPM to another WG meeting e.g. EHLF and secondly, should we have one or two main topics for the meeting? The topics could be: a) HIV-criminalization – presenting the results of EHLF and inviting HIV Justice Network and b) prisons and closed settings connected with EHLF workshop. Also, the topic of partner notification could be added as a plenary discussion to the meeting.

Some other topics are suggested. In order to decrease the attendance, the member meeting should be linked to an EHLF activity. In this context it is decided that the meeting should address criminalisation. It will be discussed whether it should be only on HIV transmission, exposure and non-disclosure or whether it should also cover criminalisation of drug use, sex work and other issues.

Esther adds that INTEGRATE meeting discussed partner notification in a “compulsory” sense. Michael explains that there are different histories of partner notification. e

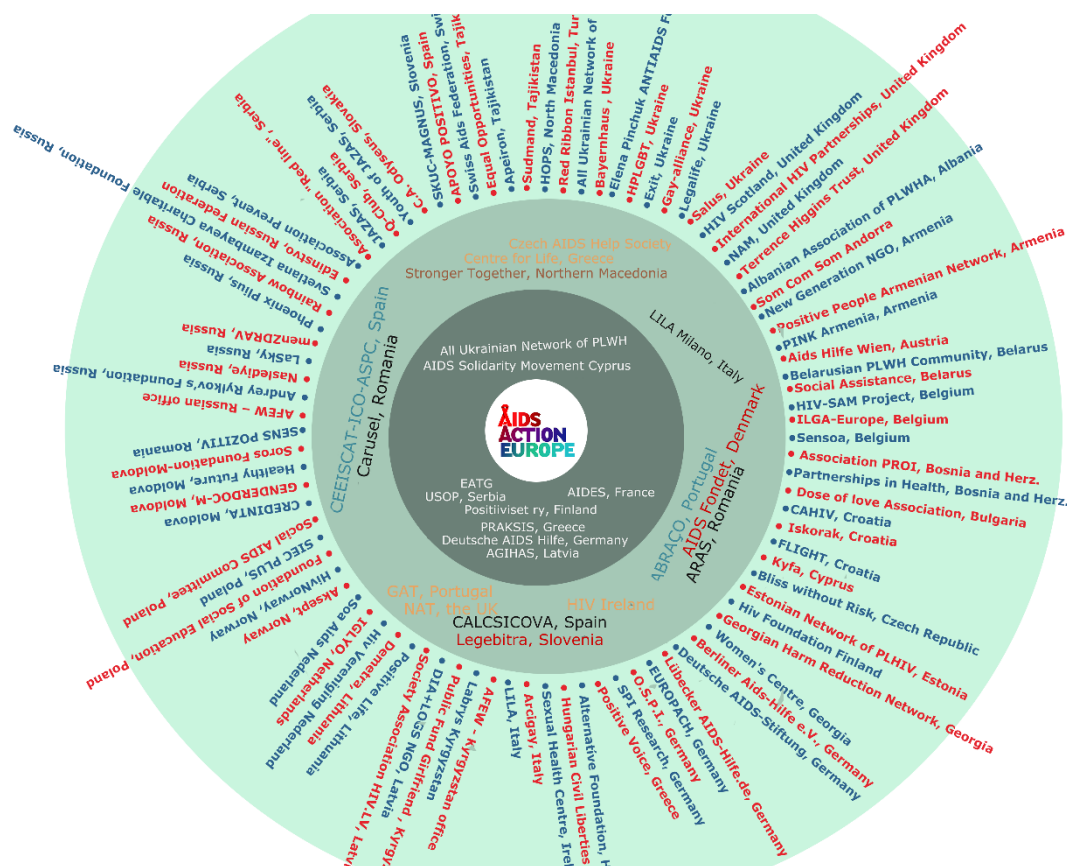
**SC decision:** The MPM topic is HIV criminalization.

### 8.6. Communication

- Ljuba summarizes the activities around communication. Besides the regular communication, the office is working on the linkage tool for our website: Linking members of AAE with their

publications on the Clearinghouse and projects, they are involved in. Ljuba introduces the linkage tool, which is incorporated on our website but still needs fine-tuning.

- Oksana presents the result of the engagement with members' survey. We identified 3 layers of our member organizations: 1) SC members 2) organizations that are in our projects 3) organizations that we are in contact with:



## 8.7. Prisons

The health in prison and detention EHLF activities are discussed on various levels. The kick-off meeting of this EHLF project was conducted in 2018. Right now the questionnaire is worked on and shared with the participating countries. The Office is looking into the possibility to launch the questionnaire as an online version.

**Next step:** Ferenc will share the questionnaire with Sini and Aigars.

## 8.8. Fundraising

There is a need for making it clearer what we want to fundraise for: 1) operating business or 2) project funding. Estimation of costs for projects on top of operating business is needed.

There are various ideas for projects and also strategic directions AAE could go. However, it is not clear which contents will have the potential of funding and the interest of funders. So far, on additional funding AAE has been successful with EU funded projects and private sector funding.



Marianella adds that some of our members have strong fundraising departments. Maybe there is an opportunity to conduct a webinar on fundraising.

**Next steps:** Enlarge our database and activities with budget lines to be prepared, depending on the urgency.

Richard suggests a training or meeting on fundraising for our members. This could be connected to Marianella's suggestion of a webinar. We can think of any activity in our scope of work that we could fundraise for outside the SGA.

## 9. AAE's SC MEETINGS and TELECONFERENCES

PLANNED MEETINGS 2019			
2 <sup>nd</sup> SC meeting in Berlin, Germany: October 17-18, 2019			
AAE's Member and Partner Meeting in Berlin, Germany: October 19, 2019			
1 <sup>st</sup> SC meeting in 2020, in Cyprus			
TELECONFERENCES 2019			
11.06.2016	30.07.2019	17.09.2019	03.12.2019
14:00-15:30	14:00-15:30	14:00-15:30	14:00-15:30

### 9.1. Key conferences

- IAS – July 2020 – Mexico
- EACS – November 6-9 2019

## 10. ACTION LIST

	WHAT	WHO	WHEN
<b>A</b>	Richard's, Tanja's and Yaroslav's terms end this year. For reapplication for the second term a motivation letter needs to	Richard, Tanja and Yaroslav	by the end of August
<b>B</b>	After determining the number of vacancies on the SC (2nd term applications + SC members ending their 2nd term), a call	Office and chair	by the end of September
<b>C</b>	Feedback of the European Parliament elections paper	SC Members	April 19
<b>D</b>	Discussion on AAE SC Member identity increase to be continued needed on how AAE SC members can represent AAE	Office and SC	For next meeting in October
<b>F</b>	Put on the agenda for next SC Meeting Steering Committee Members and Office collaboration with regard to focal points	Office	For next meeting in October



## 11. DECISIONS TAKEN BY AAE SC

- 1) Vote on reapplying members: Reapplying members do not vote about their seat, but on the reapplication of the other seats.
- 2) Vote on the Interview Panel in new application process: The panel consists of the chair, one SC member and one office member. Optionally, the SC can decide to appoint another person to the panel in order to enhance professional expertise needed to interview the applicants on specific topics and thematic.
- 3) Three-year terms of SC Members: Every SC Member is informed by the Office about the ending of his/her term by the end of July of the last year's term.
- 4) AAE Member Meeting 2019: HIV and Criminalisation is chosen as the topic for the AAE Member and Partner Meeting in 2019.

## 12. PHOTOS

Photos of SC and Stakeholder Meetings in Kyiv'19

