

Berlin, 22/09/2022

**Type of award: Single tendering procedure (§ 8 Abs.4 Nr. 17 UVgO)****Consultant on Harm Reduction Services for ChemSex Users  
for the AIDS Action Europe (AAE)**

Dear Sir or Madam,

Deutsche Aidshilfe awards a contract for a Consultant to produce a training manual for harm reduction services on adapting their services for ChemSex users for the AIDS Action Europe (AAE) network. Deutsche Aidshilfe intends to award the performance (see item 3) and invites to submit a tender. Please find below the necessary terms and conditions to be met by the tender.

**1. Time limit**

The deadline for tender submission is **09/10/2022**. The tender must be received by Deutsche Aidshilfe by e-mail before the end of the time limit for tender submission. This time limit shall also apply to subsequent changes and/or additions to the tender. Please send your tenders with the subject **AAE Consultancy Harm Reduction and ChemSex** to

**Deutsche Aidshilfe****attn. Ferenc Bagyinszky and Nina Tumanyan**[ferenc.bagyinszky@dah.aidshilfe.de](mailto:ferenc.bagyinszky@dah.aidshilfe.de) and [nina.tumanyan@dah.aidshilfe.de](mailto:nina.tumanyan@dah.aidshilfe.de)

Tenders may be withdrawn until expiry of the time limit for tender submission.

The **binding period** commences with the expiry of the time limit for tender submission and **ends on 27/10/2022**. The tenderer is bound to their tender until expiry of the binding period. The tender is deemed to be unsuccessful if the contract is not awarded until expiry of the binding period.

The contract will be awarded latest by **14/10/2022**.

Period of completion: **20/10/2022 to 20/12/2022**

## 2. Content/Form

The tender must be complete (see 3).

**The tender must be signed by the tenderer personally.**

Where explanations are deemed necessary for better assessment of the tender, they can be submitted along with the tender in a separate annex.

The performance will not be subdivided into lots. Alternative tenders are not permissible.

Should you have any questions concerning the contractual specifications, please contact by email: [nina.tumanyan@dah.aidshilfe.de](mailto:nina.tumanyan@dah.aidshilfe.de)

A list of questions and answers will be provided to all potential tenderers (via circular email).

**The maximum amount for the tender is 6000 (six thousand) euros. The tender shall be submitted with a fixed price, showing the value-added tax.**

## 3. Contractual specifications

### **AIDS Action Europe – The NGO partnership on HIV and AIDS in Europe and Central Asia**

AIDS Action Europe is currently looking for a consultant to develop a training manual in order to improve capacities and knowledge of AAE members in harm reduction services for ChemSex users.

### **Background**

Established in 2004, **AIDS Action Europe** has grown to be one of the largest HIV-related networks in the region. Our network reaches beyond the borders of the European Union and covers all 53 countries in Europe and Central Asia. Members of our network comprise a diversity of 440 NGOs,

national networks, AIDS service organisations, activists and community based groups of people living with HIV. Framed by our mission, vision, guiding principles, and core values, AAE's general goal in Europe and Central Asia is to strengthen civil society's contribution to a more effective response to the HIV and AIDS, TB and viral hepatitis epidemics.

The activities of AAE focus on seven core thematic areas, reflecting the needs and priorities of the AAE member organisations, and the regional priority actions for Eastern Europe and Central Asia, and Western and Central Europe, set in the Global AIDS Strategy. The core thematic areas for the AAE Strategic Plan 2022-2026 are:

- Affordability and access to medication
- Community-based voluntary counselling and testing (CBVCT)
- Criminalisation of HIV non-disclosure, exposure and transmission
- Sexual and reproductive health and rights (SRHR)
- Tackling legal barriers in response to HIV, TB and viral Hepatitis
- Tackling stigma and discrimination
- Harm Reduction.

**Harm Reduction.** AAE members identified harm reduction services that are sensitive and responsive to the needs of women and other key populations who are left behind by traditional harm reduction services as a priority in the Region and as a core thematic area that AAE should work on in the 2022-2026 strategic period. Further to this, harm reduction services, especially in central and southeast Europe and in the EECA countries are systematically underfunded and thus disrupted. Moreover, there is not an adequate legal context for those services, resulting in continued and regular harassment of frontline workers by the police and municipal authorities. In collaboration with other regional networks working on harm reduction, AAE will focus on supporting and providing capacity-strengthening activities to our member organisations, and identifying the gaps in harm reduction services for women, migrant communities, and the LGBTIQ+ community, specifically in the phenomenon of ChemSex.

### **The consultancy**

The consultant will be responsible to develop a Training Manual for Harm Reduction Services on Adapting Their Services for ChemSex Users, in close cooperation with the AAE.

**The application** comes complete with a **price quote**, a **CV**, a **motivation letter**, and a **sample of relevant previous work or publication (training manual/ChemSex/harm reduction)** proving that **the consultant** has competencies and demonstrated experience in:

- development of training manuals
- knowledge and proven expertise in ChemSex
- knowledge and proven expertise in harm reduction services
- excellent writing skills
- proficient English language skills
- working and/or volunteering in an HIV/AIDS NGO and/or network in Europe would be an advantage.

#### **4. Award criteria**

- Price (100%)

The performance of services, orders, etc., shall be governed exclusively by the provisions of the Regulations on Contract Awards for Public Supplies and Services (VOL) Part B [General Terms of Contract for the Provision of Supplies and Services (VOL/B)], which you can request from Deutsche Aidshilfe.

**Tenders with deviating GTC will not be accepted.**

Best regards,



Ferenc Bagyinszky  
Executive Coordinator  
AIDS Action Europe  
c/o Deutsche Aidshilfe  
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10963 Berlin, Germany