



## **AIDS ACTION EUROPE STEERING COMMITTEE MEMBER SELECTION PROTOCOL**

AIDS Action Europe is governed by a Steering Committee. Resolutions on appointment of members of the Steering Committee shall be reserved to the Steering Committee and should take place during the second face to face meeting of the Steering Committee.

### **Number of vacancies on the Steering Committee**

The number of vacancies on the Steering Committee is decided by the Steering Committee prior to the launch of the call for application to the Steering Committee taking into consideration the minimum and maximum number of seats is defined in the "AIDS Action Europe Steering Committee Member Terms of Reference". The Steering Committee shall reserve the right to differ from the number of vacancies set in the call.

### **The Selection Procedure**

The selection procedure shall take place in 2 rounds in case there is a reapplying Steering Committee Member.

#### **Round 1: Reapplying Steering Committee Members**

Reapplying Steering Committee Members are requested to submit their application according to the call published by the AAE Office. Their application is discussed and evaluated and approved or declined by the Steering Committee members excluding the reapplying Steering Committee member.

#### **Round 2: New applications to the Steering Committee**

After the decision re the reapplying Steering Committee member(s) is made, the new applications are reviewed and decided on in light of the remaining vacancies. The reapplying Steering Committee members, regardless whether they are selected or not for a second term, participate in the selection process of the new applications.

In case a Steering Committee member resigns or is removed from the Steering Committee, the Steering Committee can decide about their immediate replacement and run the selection procedure in electronic format.

Berlin, November 13, 2017